

**NOTICE OF ANNUAL GENERAL MEETING
OF
ARCHERFIELD AIRPORT CHAMBER OF COMMERCE INC.**

NOTICE is given that the Archerfield Airport Chamber of Commerce Inc. will hold its tenth annual general meeting for all members on

Thursday 3rd December 2015 at 6.00 pm in the

Coopers Colonial Motor Inn 1260 Beaudesert Road Acacia Ridge Queensland.

The agenda for the tenth annual general meeting is attached. Audited Financial Reports will be provided to members in advance of the meeting.

Rule 13 of the Rules governing the Archerfield Airport Chamber of Commerce Inc. requires that *“At each annual general meeting of the association, the members of the management committee must retire from office, but are eligible, on nomination, for re-election.”*

The Management Committee currently consists of five positions, the persons currently in office being: Lindsay Snell - President, Bill Whitney – Vice President, Desmond Harrison – Treasurer, Clement Grehan – Secretary, Ross Steele Executive Officer.

Rule 14 of the Rules governing the Archerfield Airport Chamber of Commerce Inc. requires that

- 1) *A member of the management committee may only be elected as follows--*
 - a) *any 2 members of the association may nominate another member (the “candidate”) to serve as a member of the management committee;*
 - b) *the nomination must be--*
 - i) *in writing; and*
 - ii) *signed by the candidate and the members who nominated him or her; and*
 - iii) *given to the secretary at least 14 days before the annual general meeting at which the election is to be held;*
 - c) *each member present at the annual general meeting may vote for any number of candidates not more than the number of vacancies;*
 - d) *if, at the start of the meeting, there are not enough candidates nominated, nominations may be taken from the floor of the meeting.*
- 2) *A list of the candidates' names in alphabetical order, with the names of the members who nominated each candidate, must be posted in a conspicuous place in the office or usual place of meeting of the association for at least 7 days immediately preceding the annual general meeting.*
- 3) *If required by the management committee, balloting lists must be prepared containing the names of the candidates in alphabetical order.*

The Committee advises that nominations for positions will be posted on the Chamber's Website at www.aacci.org.au by Wednesday 18th November 2015.

3rd November 2015
Clement Grehan - Secretary

**ARCHERFIELD AIRPORT CHAMBER OF COMMERCE INC.
AGENDA**

Annual General Meeting of the members of the Archerfield Airport Chamber of Commerce Inc. is to be held in the Coopers Colonial Motor Inn 1260 Beaudesert Road Acacia Ridge Queensland at 6.00pm on Thursday 3rd December 2015.

Business

1. President's opening remarks
2. Apologies
3. Minutes of previous Annual General Meeting
4. Correspondence
5. Business arising out of the correspondence
6. President's report
7. Treasurer's report and presentation of audited financial statements
Statement of income and expenditure, assets and liabilities
Auditors Report
8. Election of Officer Bearers (President to vacate the Chair)
9. Appointment of Auditor
10. Date of next meeting
11. Close
12. Guest Speaker
13. Refreshments